

**Minutes**

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.</p>	<p>Call to Order</p>
<p>Clapper, Downey, Johnson, McMichael, Nordberg, O’Hara, and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Administrative members present: Supt. Dr. David S. Richards, Business Manager Patti Loker, and Clerk Sheila Nolan</p>	
<p>Visitors/Staff: 2</p>	
<p>Board President Salisbury led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by Downey, seconded by McMichael, to approve the Regular Board Meeting Minutes of October 3, 2022, as presented. Yes-7 No-0. Carried.</p>	<p>10-3-22 Reg Brd Mtg Min</p>
<p>Motion by McMichael, seconded by Johnson, to adopt the Agenda as presented. Yes-7 No-0. Carried.</p>	<p>Adopt Agenda</p>
<p><u>Public Comment</u>-None</p>	
<p><u>Presentations</u></p>	
<p>Business Manager’s Report – Patti Loker:</p> <ul style="list-style-type: none"> <li>• Audit Committee meeting is scheduled for October 24 @ 6:00 p.m.</li> <li>• Busy working on the Health Care Worker Bonus Program that Governor Hochul enacted.</li> <li>• Budget binders need to be returned for this upcoming budget season.</li> </ul>	<p>P. Loker</p>
<p>Superintendent’s Report - Dr. David S. Richards:</p> <ul style="list-style-type: none"> <li>• Capital Project update: the district project manager is back from medical leave.</li> <li>• EPC quote is almost complete.</li> <li>• NYSERDA would like Supt. Richards to be on a panel to discuss clean green schools on behalf of the school districts.</li> <li>• Meeting on Oct. 26 with bargaining unit members for future health insurance options.</li> <li>• Meeting with the school lunch department and students to come up with a solution on the lunch issues.</li> </ul>	<p>Supt. Richards</p>

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<ul style="list-style-type: none"> <li>• There has been one complaint regarding the safety of students at the new Unadilla Elementary school drop off location and the lack of a crossing guard on duty. The district assigned the school resource officer to the lot for drop off and pick up until the village finds a new crossing guard.</li> <li>• The week of October 17-21 is School Board Appreciation week. Thank you to all our board members for all they do for our students and community.</li> </ul> <p><u>Administrative Action</u>          Motion by McMichael, seconded by Downey, to approve the following resolutions 4.1-4.14 and 4.16 as presented. Yes-7 No-0. Carried.</p> <p>Resolution 4.15 tabled until the end of the meeting.</p> <p>Warrants and Budget Status Reports were given to the Board for information only.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Report as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Special District Meeting Notice for the December 5, 2022, bus leasing proposition as presented.</p> <p style="text-align: center;"><b>NOTICE OF SPECIAL DISTRICT MEETING</b>          Otego-Unadilla Central School District,          Otsego and Delaware Counties, New York</p> <p>The Board of Education of Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, NOTICE IS HEREBY GIVEN that a Special District Meeting of the qualified voters of said School District will be held at the Middle/Senior High School in Otego, New York, in said School District, on the 5th day of December 2022, at 12:00 o'clock noon, prevailing time, for the purpose of voting by paper ballot upon the propositions hereinafter set forth, polls for the purpose of voting will be kept open between the hours of 12:00 o'clock noon and 8:00 o'clock pm, prevailing time.</p> <p style="text-align: center;">Shall the following resolutions be adopted, to wit:</p> <p>RESOLVED that pursuant to Chapter 472 of the Session Laws of 1998, the Board of Education of the Otego-Unadilla Central School District is hereby authorized to lease and expend therefore, including costs incidental thereto and the financing thereof, an amount not to exceed the estimated maximum cost of one hundred thirty-five thousand dollars (\$135,000) per year, and for a term not to exceed five (5) years, the following motor vehicles: three (3) large school buses and one (1) medium school bus.</p>	<p>Monthly Reports</p> <p>Treasurers Report</p> <p>Special District Meeting Notice</p>
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And, that such sum, or so much thereof as may be necessary, shall be raised by the levy of a tax collected in annual installments; and that in anticipation of such tax, obligations of the District shall be issued.

NOTICE IS ALSO GIVEN that at such Special District Meeting to be held on the 5<sup>th</sup> day of December 2022 the following proposition shall be voted upon at the same time as the bus leasing vote:

### CAPITAL RESERVE FUND

RESOLVED shall the Board of Education establish a capital reserve fund pursuant to Education Law §3651 to be known as the Capital Reserve Fund. The purpose of the Fund shall be to segregate and set aside funds for the purpose of construction, reconstruction or renovation of capital improvements and acquisition of equipment in the District. The ultimate amount of the Fund shall be five million dollars (\$5,000,000.00), and the probable term of the fund shall be fifteen (15) years. The source from which funds can be obtained can include any or all of the following: Unappropriated fund balance from the general fund as determined by the Board of Education, State Aid related to expenditures from the capital reserve fund; interest income related to investment of monies in the fund; and any other additional monies thereafter authorized by the voters of the District.

NOTICE IS ALSO HEREBY GIVEN that applications for absentee ballots may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid Special District Meeting if the ballot is to be mailed to the voter, or the day before such Special District Meeting if the ballot is to be delivered to the voter. A list of all persons to whom absentee ballots have been issued shall be available for public inspection in the office of the School District Clerk not less than five days prior to the date of the Special District Meeting (excluding Saturdays and Sundays) during regular office hours until the date of the aforesaid Special District Meeting. In addition, such list shall be posted conspicuously at the place of voting during the hours of such Special District Meeting.

NOTICE IS ALSO HEREBY GIVEN that Military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm twenty-six days before the special meeting, November 10, 2022. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission, or electronic mail. The School District will transmit military ballots to military voters twenty-five days before the special meeting November 11, 2022. Completed military ballots must be received by the School District by 5:00 p.m. on the 5<sup>th</sup> of December 2022 in order to be counted.

Dated: Otego, New York, October 17, 2022

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<p>BY ORDER OF THE BOARD OF EDUCATION OF OTEGO-UNADILLA CENTRAL SCHOOL DISTRICT, OTSEGO AND DELAWARE COUNTIES, NEW YORK. Sheila L. Nolan, School District Clerk</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified and Varsity Boys' Basketball for the 2022-2023 school year as presented.</p>	<p>Approve Sports Merger w/Franklin CSD-Basketball</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Varsity Indoor Track and Field for the 2022-2023 school year as presented.</p>	<p>Approve Sports Merger w/Franklin CSD-Indoor Track &amp; Field</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Brittany Youngs's permanent appointment as food service helper, effective October 18, 2022, as presented.</p>	<p>Approve Perm Appt.-B. Youngs, FSH</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve William Foster's permanent appointment as bus driver, effective October 21, 2022, as presented.</p>	<p>Approve Perm Appt.-W. Foster, Bus Driver</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve McKenzie Rutherford's permanent appointment as part-time aide, effective October 25, 2022, as presented.</p>	<p>Approve Perm Appt.-M. Rutherford, PT Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Joseph (Will) Clark as a substitute bus driver for the 2022-2023 school year at an hourly rate per the non-teaching contract as presented.</p>	<p>Approve Sub Bus Driver-J. (Will) Clark</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Michelle Holcomb to a 52-week probationary appointment as a full-time food service helper, at a rate of \$13.90 per/hr., effective October 11, 2022, to October 10, 2023, as presented.</p>	<p>Approve Prob. Appt.-M. Holcomb, FSH</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Tatiana Auguste as a substitute teacher for the 2022-2023 school year as presented.</p>	<p>Approve Sub Teacher-T. Auguste</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint George DeNys as a substitute teacher/LTA for the 2022-2023 school year as presented.</p>	<p>Approve Sub Teacher/LTA-G. DeNys</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve unpaid leave of absence for Kati DeMulder from October 24, 2022, through November 6, 2022, as presented.</p>	<p>Approve Leave of Absence-K. DeMulder</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the unpaid leave of absence for Winnie Slawson for a total of four days, May 17, 18, 19, 20, 2022 as presented.</p>	<p>Approve Leave of Absence-W. Slawson</p>
<p><u>Public Comment</u>- None</p>	
<p><u>Round Table Discussion</u>-      -B. McMichael – Congratulations to both our soccer teams on winning their leagues again this year.</p>	
<p><u>Executive Session</u>:      Motion by McMichael, seconded by O’Hara, to go into Executive Session at 7:23 p.m. to discuss a personnel matter. Yes-7 No-0. Carried.</p>	<p>Executive Session</p>
<p>Discussion ensued; no action taken.</p>	
<p>Motion by McMichael, seconded by O’Hara to leave Executive Session at 7:39 p.m. Yes-7 No-0. Carried.</p>	
<p>Motion by McMichael, seconded by Downey, to approve the following resolution 4.15 as amended. Yes-7 No-0. Carried.</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following coaching positions for the 2022-2023 school year pending fingerprinting.</p>	<p>Approve Coaches for 22-23</p>
<p><u>Adjourn</u>:      Motion by McMichael, seconded by O’Hara, to adjourn the meeting at 7:40 p.m. Yes-7 No-0. Carried.</p>	<p>Adjournment</p>
<p>_____      Sheila Nolan      District Clerk</p>	